

Admission Guidelines for International Students



Yemyung Graduate University

Table of Contents

Eligibility for Admission	1
Academic Programs	2
General Procedures for Admission	3
Required Documents	4
Appendix	6

1. Eligibility for Admission of International Students

- ① An applicant holding foreign citizenship whose parents are also foreign citizens

- ② An applicant who have been conferred or is expected to receive a bachelor's or higher educational degree from an accredited institution/university abroad or in Korea
 - * An applicant holding an associate degree or diploma given in vocational courses is NOT eligible to apply for our graduate programs.
 - * An applicant holding a degree earned in Korea must apply for a degree course at a higher level than the final degree received from the previous institution or university in Korea. Although there are some exceptions, most of student visa applications could be rejected if applying for equivalent or lower level of degree course which applicants had already taken in Korea.

- ③ An applicant who meets one of the following conditions for language proficiency
 - A. Korean language track - Official TOPIK(Test of Proficiency in Korean) Level 3 or higher
 - B. English language track - Official English test score equivalent to or higher than TOEFL 530 (CBT 197, iBT 71), IELTS 5.5, CEFR B2, or TEPS 600
 - * This requirement for English language track can be exempted for an applicant from a country with English as an official language. However, if the applicant's post secondary education was completed in a country where English is not an official language, documentary evidence (certificate of graduation, transcript, etc.) ensuring that high school or undergraduate course was taken in English must be submitted.
 - * Other types of language proficiency test or completion certificate from a language institution will be invalid.

Student Visa

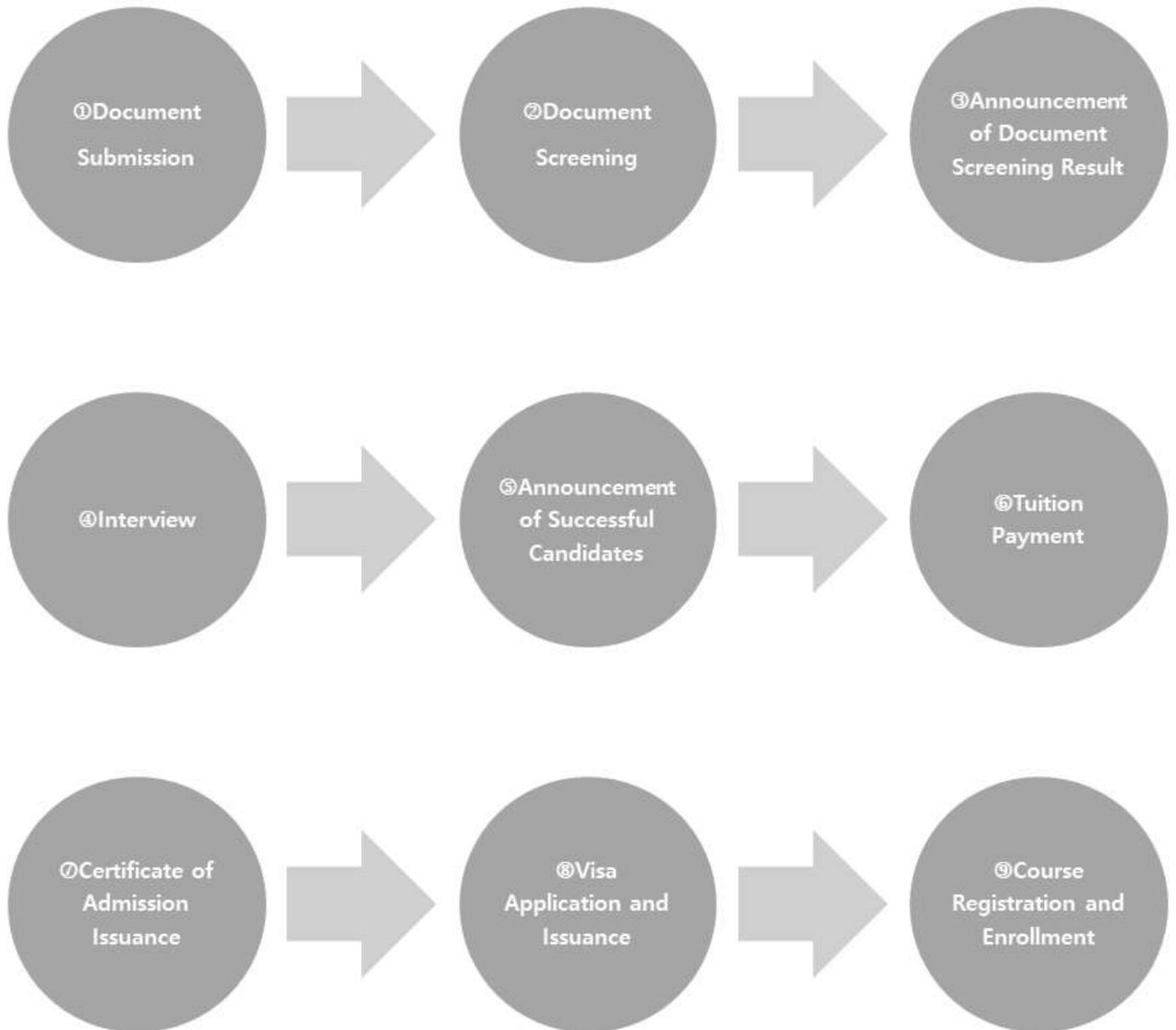
Admitted applicants must apply for student visa independently. Please refer to visa application guidelines provided by Korean diplomatic mission in applicant's country or Korea Immigration Service.

2. Academic Programs

Degree Course	Division	Major	Korean Language Track	English Language Track	Duration
Master	Theology	Divinity(M.Div.)	√	√	3 years (6 semesters)
		Theology(Th.M.)	√	√	
	Humanities & Social Sciences	Leadership	√	√	2 years (4 semesters)
		Psychoanalysis Counseling	√		
		Social Welfare	√		
	Doctor	Theology	Theology	√	√
Humanities & Social Sciences		Leadership	√	√	
		Psychoanalysis Counseling	√		
		Social Welfare	√		

For further information on majors and disciplines, please refer to academic programs on our website (www.ygu.ac.kr).

3. General Procedures for Admission



- A detailed schedule for admission will be noticed on admission information of the upcoming semester or our website (www.ygu.ac.kr).
- Address for Document Submission
4th Fl., Office of Admission, Yemyung Graduate University
49, Nambusunhwan-ro 337ga-gil, Seocho-gu, Seoul 06723, Republic of Korea,
- Email for Admission Information & Inquiries: yguadm@ygu.ac.kr
- Email for Tuition Payment Information & inquiries: yguacc@ygu.ac.kr

4. Required Documents

- * All of the required documents must be collected in person or by post. An electronic application is not available due to a verification process for documents.

① Common Types of Required Documents for both Master's and Doctoral Course

A. Application for admission

B. Self introduction

C. Agreement of collecting and using personal information

- * Forms are available in the following link.

https://www.ygu.ac.kr/fro_end_eng/html/dep_02/2200.php

- * **Application must be filled out in a typewritten form.** Applicants are subject to disqualification from admission due to illegible handwriting.
-

D. Photocopy of passport

E. Photocopy of Residence Card (former Alien Registration Card)

- * Both front and back sides
 - * Applicable only for applicants who have valid visa and permission of stay in Korea
-

F. Birth certificate and family relation certificate

G. Academic Credentials: choose one from the following options for an authentication of **diploma and transcript** of applicant's educational degree(s). (See Appendix)

1) Attachment of Apostille

2) Attachment of verification issued by Korean embassy/consulate in the country where the applicant's education was completed.

3) Attachment of verification issued by diplomatic mission of applicant's country in Korea

- * Applicants for master's course: academic credentials for a bachelor's degree are required.
 - * Applicants for doctoral course: academic credentials for both a bachelor's and a master's degree are required.
 - * Applicants are requested to use photocopies of degree certificate or diploma and transcript notarized by a notary public for the authentication process, however, **attachments of Apostille or embassy/consulate verification are valid only in an ORIGINAL form signed or stamped in INK or embossed with a SEAL.**
 - * If received a degree from an institution/university in Korea, authentication can be exempted. Instead, an original copy of academic degree certificate and transcript issued by the previous institution/university in Korea must be submitted. Unlike a graduation diploma, those kinds of certificates can be issued at all times upon request.
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H. Bank statement and financial certificate must be

- 1) with a minimum balance of 20,000 USD
 - 2) issued within 30 days from the date of application submission
 - 3) and under the name of an applicant or his/her parents
-

I. Language proficiency test result (See page 1)

J. Three color photos (3x4cm)

K. Application fee: 100,000 KRW

② Additional Required Documents for Doctoral Course

A. Thesis research plan

- * The form is available in the following link.

https://www.ygu.ac.kr/fro_end_eng/html/dep_02/2200.php

B. Dissertation proposal (A4, 20 pages)

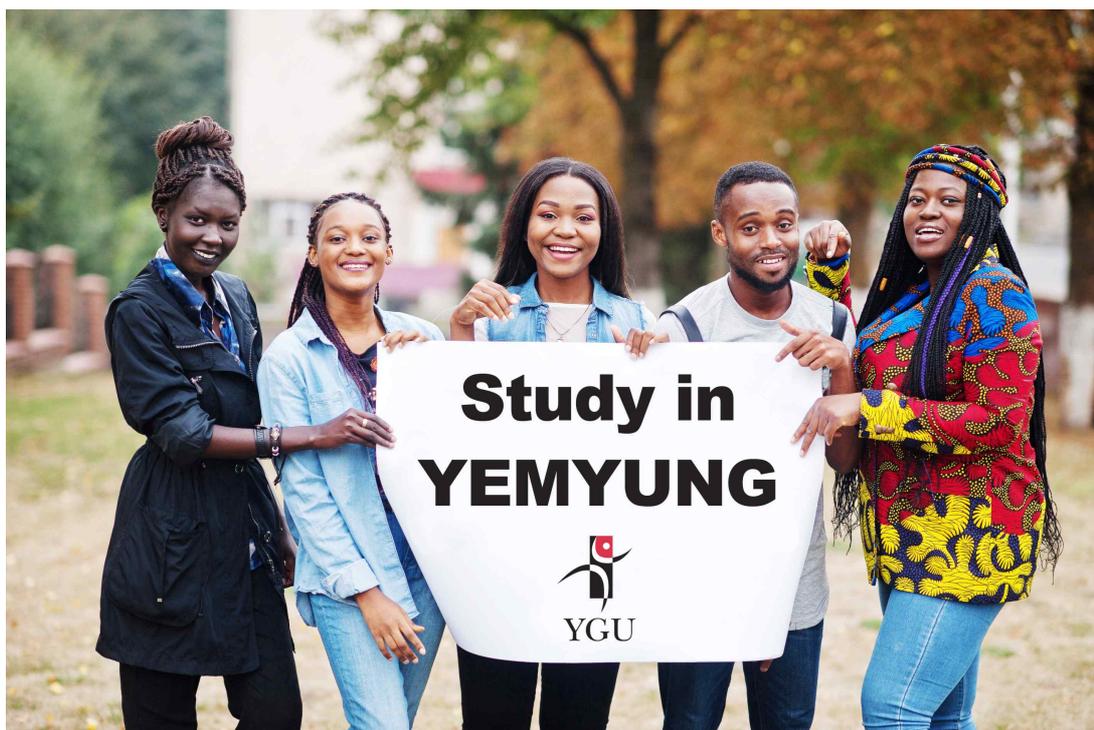
C. Reference letter

- * The letter must be written and signed by applicant's academic advisor(professor) of the previous institution/university.
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- If the required documents are not submitted before the deadline, the applicant will be IMMEDIATELY disqualified.
- If any of required documents are missing or incomplete, the applicant will be IMMEDIATELY disqualified.
- Academic credential documents (certificate of degree and transcript) without ORIGINAL apostille or embassy/consulate verification will NOT be accepted.
- Documents submitted will NOT be returned to the applicants regardless of the admission results.
- The application fee is NOT refundable.
- Please do not staple or fold any document.
- Applicants are entirely responsible for any consequences resulting from the submission of incorrect (outdated, omitted, or forged) application information.

Appendix

1. List of Hague Apostille Member Countries
2. Authentication for Academic Credentials



Hague Apostille Member Countries

as of July 20, 2019.

	Albania		Greece		Panama
	Andorra		Grenada		Paraguay
	Antigua and Barbuda		Guatemala		Peru
	Argentina		Honduras		Philippines
	Armenia		Hong Kong		Poland
	Australia		Hungary		Portugal
	Austria		Iceland		Romania
	Azerbaijan		India		Russia
	Bahamas		Ireland		Saint Kitts and Nevis
	Bahrain		Israel		Saint Lucia
	Barbados		Italy		Saint Vincent and the Grenadines
	Belarus		Japan		Samoa
	Belgium		Kosovo		San Marino
	Belize		Kazakhstan		Sao Tome and Principe
	Bolivia		Kyrgyzstan		Serbia
	Bosnia and Herzegovina		Latvia		Seychelles
	Botswana		Lesotho		Slovakia
	Brazil		Liberia		Slovenia
	Brunei		Liechtenstein		South Africa
	Bulgaria		Lithuania		South Korea
	Burundi		Luxembourg		Spain
	Cape Verde		Macau		Suriname
	Chile		Macedonia		Swaziland
	Colombia		Malawi		Sweden
	Cook Islands		Malta		Switzerland
	Costa Rica		Marshall Islands		Tajikistan
	Croatia		Mauritius		Tonga
	Cyprus		Mexico		Trinidad and Tobago
	Czech Republic		Moldova		Tunisia
	Denmark		Monaco		Turkey
	Dominica		Mongolia		Ukraine
	Dominican Republic		Montenegro		United Kingdom
	Ecuador		Morocco		United States
	El Salvador		Namibia		Uruguay
	Estonia		Netherlands		Uzbekistan
	Fiji		New Zealand		Vanuatu
	Finland		Nicaragua		Venezuela
	France		Niue		
	Georgia		Norway		
	Germany		Oman		

AUTHENTICATION FOR ACADEMIC CREDENTIALS

SAMPLE ①: APOSTILLE (MONGOLIA)

 APOSTILLE (Convention de La Haye du 5 octobre 1961)	
1. Country: Улс:	Mongolia
This public document Энэхүү албан ёсны баримт бичиг	
2. has been signed by Гарын үсэг зурсан хүний овог нэр:	
3. acting in the capacity of Албан тушаал:	Notary
4. bears the seal /stamp of Байгууллагын тамга, тэмдэг:	Ulaanbaatar
Certified Баталгаажуулсан	
5. at Хаана: Ulaanbaatar, Mongolia	6. the Огноо: 9 October, 2020
7. by Эрх бүхий албан тушаалтан:	Deputy Director
8. № Гэрчилгээний дугаар:	
9. Seal / stamp Тамга, тэмдэг:	10. Signature: Гарын үсэг:


APOSTILLE SEAL
CONSULAR DEPARTMENT
MINISTRY OF FOREIGN AFFAIRS
OF MONGOLIA



SAMPLE ②: CONFIRMATION LETTER (KOREAN EMBASSY IN NIGERIA)

확 인 서

문서확인번호

등부 2020년 제 호

Registered No. 2020 -

확 인

Confirmation

위 문서 주재국 공문서 및 공증문서에 기재(날인)된 나이지리아 국 공무원(공증인)의 서명(직인)의 진실함과 그 직위를 확인한다.

This is to confirm that the signature(official seal) and his(her) position of the official(Notary Public) affixed to the accompanying document, is true and authentic.

2020년 10월 19일

성명: _____

직위: 2등서기관

재외공관 명칭: 주나이지리아대한민국 대사관

소재지: No. 9 Ovia Crescent Off Pope John Paul II Street, Maitama, Abuja, Nigeria

